



**ST LAWRENCE  
PRIMARY SCHOOL BALCATT  
YEAR 4  
2017 REQUIREMENTS**



**HOME OR BUSINESS DELIVERY:**

- **Return your list to school by 30<sup>th</sup> of November 2016.**
- **Postage is \$6.00 per child or \$10.00 per family. *Please select the postage option on the eldest child's list.***
- Please rule through the items you do not wish to purchase.
- Fill in the address details at the top of the order form.
- Complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies. These payments will be processed at a later date.

**OR**

- Order online by **4<sup>th</sup> of December 2016** for **HOME OR BUSINESS DELIVERY**.
- Please visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au). Your school code is **STLB**. Select **Year 4**. Your password is **ZZY101**.
- **Postage is \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- If paying postage per family, please select the "*delivery per family*" option on the first child's order, then for every additional order, please select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **When filling in your delivery details, please also put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on [www.auspost.com.au](http://www.auspost.com.au).
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **If using a business address, please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.

**ALL ORDERS MUST BE PRE-PAID**

**LATE ORDERS:**

Orders received after the 4<sup>th</sup> of December 2016 will incur a **late postage and handling fee of \$11.00 per child or \$15.00 per family**, and delivery before the start of school **CANNOT** be guaranteed, so please place your order **BEFORE** the cut-off date

**MISSING ITEMS:**

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing [admin@ziggies.net.au](mailto:admin@ziggies.net.au). Any claims made after this date will not be accepted.

**PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR  
SCHOOL RESOURCES**

YOU ARE WELCOME TO TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER



**SELF SERVICE:**

Visit us at: **ZIGGIES EDUCATIONAL SUPPLIES**  
**1/180 Bannister Rd**  
**Canning Vale WA 6155**

Trading hours: Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm  
Sat 24<sup>th</sup> Dec 9:00am – 1:00pm  
Sat 31<sup>st</sup> Dec 9:00am – 1:00pm  
Sat 28<sup>th</sup> Jan 9:00am – 3:00pm  
Sun 29<sup>th</sup> Jan 11:00am – 4:00pm  
Closed all public holidays

**How to shop:** The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

**Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.**



**We are located here opposite Trevors Carpets**  
(Extra parking is available at the rear of the store)

**REFUNDS:**  
Refunds will be granted for items on your Requirements List that are in **perfect** condition up to the 28<sup>th</sup> of February 2017 or 14 days from date of purchase (whichever is the latter). Perfect condition = still wrapped in packaging, no name written on, no bent corners, no book covering, no codes scratched off etc.  
**YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED!**

**PARENTS TO SUPPLY:**

- 2x Boxes of Tissues
- 1x Art Shirt
- 1x Library Bag
- 1x Headphones/Earphones

**ZIGGIES EDUCATIONAL SUPPLIES**  
1/180 Bannister Rd  
Canning Vale WA 6155

**Web:** [booklists.ziggies.net.au](http://booklists.ziggies.net.au)  
**Email:** [admin@ziggies.net.au](mailto:admin@ziggies.net.au)  
**Phone:** 9455 3717

# YEAR 4 ST LAWRENCE PRIMARY SCHOOL BALCATT A 2017

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_ Email Contact: \_\_\_\_\_

*Please rule through any items that you DO NOT wish to purchase*

BIN LOC	ITEM	NOTES	QTY	PRICE EA	TOTAL
<b>PERSONAL ITEMS FOR STUDENT USE</b>					
0086	Crayons Crayola Twistables 12		1	\$5.95	\$5.95
0102	Desk Mat Praxis No.2 Blue		1	\$14.50	\$14.50
0117	Display Book A4 20 Inserts Black		1	\$1.60	\$1.60
0158	Document Wallet Plastic Assorted		1	\$2.10	\$2.10
0170	Eraser Large Vinyl		2	\$0.45	\$0.90
0179	Exercise Book A4 48 Page 11mm Ruled		13	\$1.30	\$16.90
0202	Glue Stick Bostik Blu 35g		3	\$2.75	\$8.25
0217	Highlighter Maped Green		1	\$1.30	\$1.30
0220	Highlighter Maped Yellow		1	\$1.30	\$1.30
0273	Marker Texta Smart Tip 10		1	\$4.15	\$4.15
0316	Pen Artline 220 0.2mm Black		1	\$1.80	\$1.80
0325	Pen Medium Point Artline 8210 Red		3	\$0.35	\$1.05
0324	Pen Medium Point Artline 8210 Blue		3	\$0.35	\$1.05
0330	Pencil Case Zip Top Micador 340x170mm		1	\$2.25	\$2.25
0332	Pencil Coloured Columbia 12		1	\$2.75	\$2.75
0361	Pencil Sharpener Double Maped Shaker		1	\$1.30	\$1.30
0372	Pencil Standard HB Columbia Copperplate		8	\$0.30	\$2.40
0373	Pencil Standard Red Check		2	\$0.40	\$0.80
0400	Ruler Wooden 30cm		1	\$0.65	\$0.65
0408	Scissors Maped School 170mm		1	\$2.10	\$2.10
<i>If your child is left handed, please select the scissors below</i>					
0406	Scissors Micador 165mm Left Handed Green Handle		0	\$2.10	\$0.00
0416	Scrap Book Jungle 330x245mm 64 Page		1	\$1.35	\$1.35
3002	My Home Reading - Orange Level		1	\$4.50	\$4.50
3474	Writing Time 4 VIC		1	\$13.95	\$13.95
<b>SUBTOTAL</b>					<b>\$92.90</b>

**POSTAGE (Please tick on ELDEST child's list)**

Postage Per Child	<input type="checkbox"/>	\$6.00	\$6.00
Postage Per Family	<input type="checkbox"/>	\$10.00	\$10.00

← **PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY**

**GRAND TOTAL: \$** \_\_\_\_\_

**PLEASE NOTE: THESE PRICES ARE ONLY VALID THROUGH THE PRE-PACKED PROGRAM**

**2017 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES**

If pre-paying by credit card, please fill out the information below:

Card Type:     Mastercard                       Visa                      (American Express is not accepted)

Card Number:    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_    Expiry: \_\_\_\_\_ / \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_                      Signature: \_\_\_\_\_