4.3. SCHOOL PARKING POLICY

RATIONALE
Parking on the St Lawrence School site relies on the care and good driving of every driver, if the children are to remain safe.

Practices

MORNING DROP OFF

1. Vehicles are to enter the Netball Courts near the church and exit the netball courts near the school.

   DRIVE THROUGH LANE

2. **Drivers are to leave one car width at the eastern end of the car park to allow for traffic flow.** The side closest to the classroom building, as designated by the orange cones, which are only in place in the mornings.

3. Please fill vacant positions, as they become available. This allows as many cars as possible into the area. Children may be set down at the pathway near the Administration block.

4. **Drop Off: (Driver must stay in the car)**
   
   a. Enter via IN ramp.
   b. Continue driving on the netball court to the far end outside Year 2 classroom.
   c. **Drop off** passengers from lawn area in front of the Administration Block.
   d. Depart via OUT ramp onto Albert Street.

5. **Parking Near the Church**
Parents who drive in the morning and park near the church, must follow the arrows and come via the ‘Entrance’ near the Alverna Centre and the Church. Exit via the netball carpark ‘Out Ramp’.
AFTERNOON PICK UP

4 Pickup area for Families whose surname starts with A-L
(Driver must stay in the car)
   a. Enter via IN ramp – KEEP RIGHT.
   b. Continue driving on the netball court to the far end outside Year 2 classroom.
   c. Pick up passengers from in front of the Administration Block.
   d. Depart via OUT ramp onto Albert Street.

7. Pickup area for Families whose surname starts with M–Z
(Driver must stay in the car)
   a. Enter via IN ramp – KEEP LEFT.
   b. Continue UP the ramp to the oval level.
   c. Proceed to the front of the church. Pick up passengers from the lawn area.
   d. Exit via driveway between the Church and the Alverna Centre.

   The speed limit within the carpark is 5-10km/hour

8. Parents wishing to park or leave their vehicle:
   a. Enter via IN ramp.
   b. Park either against fence near church or in TWO rows in the middle of the Netball Courts. (Please minimise gaps in between cars so maximum number cars are able to be parked.)
   c. The netball area near the fence outside the Year 2 classroom must be left free for traffic flow.
   d. The driver must leave the vehicle as NO child is allowed onto the Netball court between 2.55pm – 3.30pm unless accompanied by an adult.

9. People who arrive early at St Lawrence (before 2.45p.m.) need to park their cars in the designated parking areas AND NOT WAIT IN THE DRIVE THROUGH LANE. This causes an unnecessary bank up of traffic, which then restricts access to the school grounds, blocks traffic on Albert Street and creates a “grid-lock” situation.

10. Avoid illegal acts such as double parking, parking on footpaths, or unsafe practices such as stopping in the traffic flow areas, which will endanger your child/children. Father has asked that parents refrain from parking near the front of the Church as parishioners who attend morning Mass need clear access.

11. Be on the alert for children who may not be looking for moving vehicles.

12. If your child is going home with another family they are to wait with
the children from that family.
To reduce congestion in the car park please consider some of the following options:

- **Car pool** with another family.
- Have your child **ride their bike** to school. All bikes are safely secured during the day in the staff courtyard. Children must wear safety helmets.
- **Walk** to school.
- **Walking Bus** – if you live close walk with a couple of families and parents can take turn being “Walking Bus Drivers”.
- **Drop children off at 8.30 a.m.** Classrooms are opened at 8.30 a.m. and teachers are inside supervising.
- **Pick up** a little later. Instead of coming at 2.55pm. when it is very congested come at **3.05pm**. Teacher supervision is from 2.55pm to 3.10pm.
- Consider parking on the roadside of Albert Street and drop off / collect your children from the lawn area outside the Admin Building.
- Park in the bays near the Alverna Centre
- Orange cones are removed from the drop off area at 8.35am each morning by senior students, therefore Kindy parents can park in this area after 8.35am.
- Consider using the drop off/pickup lane instead of parking.
- Consider parking only if you are on roster, or need to visit the office, classrooms etc. This would leave more parking bays for Pre-Kindy, Kindy and Pre Primary parents who are required to park and must walk their children up to Pre-Kindy, Kindy and Pre Primary

**PRE-PRIMARY PICK UP**
Parents or guardians may park and collect their child from the classroom from 2.40pm onwards. Should you wish to use the drive-through facility, you will need to advise the class teacher that your child will be picked-up at the lawn area. Those children who need to move to the lawn area for collection will be escorted and supervised from 2.40pm to 3.10pm by a Teacher Assistant. The children will be situated away from the Year 1 to 6 children so that supervision duties are clearly distinct.

However, only older siblings who wish to sit with their Pre-Primary brother or sister under the supervision of the Teacher Assistant may do so. Once the parent or guardian arrives at the drive through then the Teacher Assistant will release the Pre-Primary child. After 3.10pm any remaining Pre-Primary or Year One children will be brought into the office and may be collected by older siblings upon the parent or guardian’s arrival.
PRE KINDY / KINDERGARTEN PICK UP
Pre Kindy children can be collected at 2.30pm and Kindy children can be collected at 2.40pm. Children must be dropped off and collected by an adult, therefore parents are asked to park their cars on the netball court.