Location: St Lawrence Primary School

Time: 2.05 p.m.

Date: 11 November 2016

Attendees: Narelle Zaknich (NZ)  
Sue Del Borrello (SDB)  
Lucia Ewen  
Rebecca Rzemek  
Caterina Di Carliantonio (CDC)  
Angela Messina  
Frances Caccamo  
Laura Russo (LR)  
Michelle Millard  
Anja Mojas  
Fiona Femia  
Amanda Murabito  
Leah Ferolla  
Julie Di Pietro  

President  
Treasurer  
Secretary  
Vice President

Apologies: John Rose and Angela Leddin

- **Opening**
  
  Meeting commenced at 2.05 p.m. with the opening prayer.

- **Minutes of Previous Meeting**
  
  The minutes of the previous meeting were moved as true and correct.
  Moved: Narelle Zaknich  
  Seconded: Rebecca Rzemek

- **Business Arising**
  
  None to report.
• General Business

• Term 4:

1. **A Night on the Green confirmed – Friday, 18 November 2016.** Due to weather conditions, we may need to cancel. Narelle to inform everyone by Tuesday, 15 November if the movie night does not go ahead. (NZ)

2. **If the movie night is cancelled.** Narelle to reschedule during the Christmas school holidays. Narelle to coordinate. (NZ)

3. Boy’s toilets:
   a. Urinal does not flush correctly and the odour is very bad
   b. The hand drier also doesn’t work
   c. The soap dispensers are always empty
   Narelle to discuss with John Rose and rectify asap. (NZ)

4. Girls toilets:
   a. The soap dispensers are always empty
   Narelle to discuss with John Rose and rectify asap. (NZ)

5. Yellow sale at the front of the administration office. Very dirty and needs a good clean. Narelle to discuss with John Rose. (NZ)

6. The P&F email – Narelle to discuss with Caterina and Laura how to access/passwords so it is functional. (NZ), (CDC) and (LR)

• Treasurer’s Report

• Father’s Day Stall raised: $162.55
• Bunnings raised: $1,699.05

Current working balance as at 31 October 2016: $10,640.99

• Principal’s Report

• To be advised at AGM — 22 November 2016.

• Wish List

None to report at the meeting.

Meeting ended at 2.30 p.m.